

Willingale Sports and Social Club

Constitution & Rules of Willingale Sports & Social Club

1.Name

The Club shall be called the Willingale Sports & Social Club (hereinafter called the Club) and the premises shall be situated at Willingale Village Hall, Willingale Essex.CM5 0SN

2.Objects

The objects of the Club shall be to promote sporting & social activities and recreation for its members.

3.Officers

The officers of the Club shall consist of the Chairman, the Secretary, the Treasurer and the Membership Secretary, who shall be elected to these positions at the Annual General Meeting.

4.Management

The management of the Club shall be vested in a committee called The Management Committee composed of the officers as defined above, together with up to 8 other members who may be co-opted onto the committee by existing members to help meet increasing commitments as they arise.

Co-opted committee members shall only hold temporary status up until the following Annual General Meeting when they may present themselves for annual election.

The quorum for the Committee of Management shall be four members.

The Management Committee shall meet at least four times a year.

5. Nomination

If a committee member should cease to be a member of the Club during his/her term of office, he/she will cease thereafter to be a member of the Management Committee. In this event the remaining members of the Management Committee may nominate a replacement from the Club Membership. Such nominated member will serve upon the Management Committee until the Annual General Meeting next occurring.

6. Annual General Meeting

The Annual General Meeting shall normally be held in September. The Quorum for such meetings shall normally be eight members. A notice will be prominently displayed on the village hall noticeboard and in the bar area advertising the Annual General Meeting at least fourteen days prior. All members shall be entitled to vote. An Annual General Meeting must be held within fourteen months of the last Annual General Meeting.

7.Membership

Membership shall be limited to such persons over the age of 18 years as the Management Committee in its own absolute discretion shall admit.

Any members of the Club shall be entitled to attend and vote at all general

meetings provided that they have paid the annual subscription. **8.Cessation of Membership**

Members shall forfeit the rights and privileges of membership and cease to be members:

- i. By resignation.
- ii. By expulsion.
- iii. By non payment of subscription within 28days of the due date.

9.Expulsion of members

The Management Committee shall have the power at its absolute discretion to suspend any member. The Secretary shall confirm in writing the expulsion of the member, which notice shall contain particulars of the complaints made against him/her. Any member so notified shall be entitled to appear before the Committee to make representations to them.

No unauthorised gambling, drunkenness, bad language or other misconduct shall be permitted on Club premises. Any offending member may be excluded from Club premises by member of the Club Committee.

10.List of Members

The Management Committee shall keep a list of the names and addresses of members on Club premises as required by law. Any change of names and addresses must be presented to the Management Committee within 28days.

11. Membership Cards

Membership cards will be issued by the Club to all members who must produce these cards when requested by any person authorised by the Management Committee.

12.Subscriptions

There shall be no entrance fee for members or guests. The amount of the annual subscription shall be set by the Management Committee, having regard to opinions voiced at the previous A.G.M. Subscriptions shall be due annually on 1st April or on application for membership.

13.Rules

A copy of the Constitution and Rules shall be retained on Club premises and made available prior to application for membership. Members will be bound by the Constitution and Rules from the date of their membership.

14.Visitors

Visitors may be introduced to the Club by members. They must be signed into the visitors book by a member and may not purchase, directly or indirectly and alcoholic drinks.

Persons visiting the Club to participate in matches or competitions may enter

the Club premises and the Club may sell alcoholic beverages to them provided that they are over 18.

Persons attending the Club for pre-arranged functions or organised social gatherings may also be sold alcoholic beverages provided that such events do not exceed 40 in any one calendar year.

15. Alteration of the Constitution and Rules

The Constitution and Rules of the Club may only be changed at an Annual General Meeting or at a Special Meeting convened for that purpose. Alteration may only be implemented if at least two thirds of the members present and entitled to vote approve.

16. Special Committee Meeting

A Special General Meeting may be convened by the Management Committee.

- a. At its absolute discretion, or
- b. At the instigation of more than one fifth of the membership.

In either case the reason for the meeting shall be clearly recorded so that the Secretary can post notice of the meeting, with relevant information, at least ten days prior to its due time and date.

17. Intoxicating Liquor

No person under the age of 18 may be served with or allowed to consume intoxicating liquor on the Clubs premises.

18. Hours of Opening & Closing

The Club shall be open to members between such hours as the Management Committee shall determine.

19. Permitted Hours for the sale of Alcoholic Beverages

The Management Committee will decide the hours for the sale of alcoholic beverages in accordance with the licensing laws currently prevailing.

20. Finances

In general the Club will direct any operating profit back into the Club to improve and upgrade amenities, with one notable exception. The Management Committee may at their absolute discretion vote a portion of such operating surplus to Willingale Village Hall.

The Club will be financially autonomous and responsible for the prompt payment of rent to the Trustees of Willingale Village Hall as well as for the day to day running costs of the Club.

21. Audit

The Books of the Club shall be audited annually by a firm of qualified accountants as approved at the A.G.M.

22. Children

Children shall be permitted to enter the Club premises providing an adult accompanies them. The adult shall be responsible for the good behaviour of his/her charge and agrees to peaceably remove the child from Club premises in the event of unruly or anti-social behaviour. Children shall not be allowed in the Club bar area and those minors under the age of 14 must vacate the premises by 9.30pm

23.Noise & Disturbances

Members are requested to observe reasonably quietude especially when leaving the Club. Please be considerate of those residing close by. The Management Committee will take firm action on offenders if a complaint is lodged.

Issued-June-2003-- On behalf of the Management Committee of Willingale Sports & Social Club.

Retyped-March-2016-- To provide an editable soft copy and allow minor amendments.